**Doctoral School *Life Sciences and Health***

**(École Doctorale *Sciences de la Vie et de la Santé - ED SVS)***

***ED 85***

**

PhD follow-up booklet

LAST NAME:

FIRST NAME:

Version for the D1 of academic year 2024-2025

Last update : March 11, 2025

**Road map of the Follow-up Committee (Comité de suivi individuel - CSI)**

This roadmap for the CSI and the assessment tables below have been proposed by ED SVS. They have been prepared on the basis of the decree of August 26th 2022 ruling the French national framework for doctoral training and the terms and conditions to be awarded the national PhD diploma as well as the follow-up committee guide drawn up by the Réseau National des Collèges Doctoraux (October 2022). This system was adopted by the SVS ED Board on November 28th 2023.

“Arrêté du 26 Aout 2022; Article 3: 6° Assurent une démarche qualité de la formation en mettant notamment en place des comités de suivi individuel du doctorant et proposent aux directeurs de thèse, codirecteurs de thèse et à toutes les personnes encadrant ou participant au travail du doctorant une formation ou un accompagnement spécifique visant à prévenir toute forme de discrimination et de violence”

In this document, the doctoral student will hereinafter be referred to as “the doctoral student” or “the PhD student”.

This roadmap enables to specify the following elements :

* Objectives of the follow-up committee,
* Constitution of the follow-up committee,
* Confidentiality and conflict of interest situations during the CSI,
* Practical details of the follow-up committee (scheduling period, confidentiality agreements, videoconferencing, slide, points of attention, duration),
* Roles of each member of the committee (member of the Scientific and Pedagogical Commission, PhD student representative, external members).

**Objectives of the Follow-up Committee (CSI) :**

The decree of May 25, 2016, setting out the national framework relating to the Doctorate enabled the introduction of individual doctoral student monitoring committees into national regulations. The decree of August 26, 2022 has changed the rules concerning the ISC, broadening its missions and clarifying its composition and operation.

**1-** The follow-up committee provides support for doctoral students throughout the whole duration of their studies. It must meet every year before each new registration, until the end of PhD studies.

**2-** During the meeting with the doctoral student, the committee evaluates the conditions of their training, the progress of their research and the preparation of their post-doctoral period. It monitors the doctoral student's progress in their ability to present their work, demonstrating its quality and innovative nature, and to situate the research in its international scientific context. Although they must be addressed and discussed, strictly scientific aspects **(scientific rationale, working hypothesis, strategy(ies), and results)** are not the main focus of these meetings, as this is naturally the responsibility of the host laboratory.

**3-** The PhD student's follow-up committee ensures that the doctoral program progresses smoothly, based on the doctoral charter and the training agreement. It makes recommendations intended for the doctoral school, the doctoral student and the thesis supervisor.

**4-** The follow-up committee issues an opinion on the renewal of registration, and on any requests to extend the doctoral studies and the defense of the thesis.

**5-** During the meeting with the PhD student, the committee must be particularly **vigilant in identifying any form of conflict, discrimination, moral or sexual harassment or sexist behaviour**. In the event of any difficulty, the follow-up committee alerts the doctoral school, which takes any necessary measures regarding the PhD student's situation and the progress of their doctorate.

At the end of each meeting, the “referent” external member (see below) fills in the “assessment table” and the “feedback” (see documents included in this Booklet), which conditions the authorization of registration in year n+1.

**Constitution of the Follow-Up Committee (CSI) :**

Each PhD student is responsible for setting up their CSI in the first few months after registering for the 1st year, ensuring that it complies with the recommendations of the ED SVS, and in particular that it remains until the thesis defence. No member of the CSI may sit on the thesis jury as rapporteur. The CSI is made up of two to four members:

- one to three members from a university OUTSIDE UniCA, one of whom is the ‘committee referent

- one member belonging to a University OUTSIDE UniCA and/or one member belonging to the Université Côte d'Azur (UniCA) in a unit other than those of the doctoral student;

Among those two/three members, at least one must be a teacher-researcher or researcher with the Habilitation à diriger des recherches (HDR). One of the members from outside UniCA is the “referent” and is responsible for filling in the “ doctorate follow-up booklet ” at the end of each interview. External members must have no ties of interest with the thesis supervisor(s) (no current scientific collaboration or joint publications in the last three years). To facilitate the constitution of the CSI while involving the thesis supervisor, the doctoral student can choose their members with the help of members of the ED SVS committee (researcher and student representatives).

**Confidentiality of the follow-up committee and conflicts of interest :**

Members of the CSI are committed to confidentiality and discretion. The commitment to confidentiality must be formalised (a model is provided).

Each member also commits to putting an immediate end to, or anticipate, any conflict of interest situation in which they may find themselves.

**Practical details of a CSI :**

- Scheduling period: the PhD student is responsible for scheduling and organising their annual CSI between **February 1st and September 1st, deadline for returning reports on ADUM**.

- Reminder of confidentiality commitments: the doctoral student reminds the members of their CSI of the need for confidentiality.

- Written summary: prior to the interview, the doctoral student sends their annual activity report to the various members of their CSI. This report includes a description of the research project, the main results obtained, and a list of scientific productions, congress participations and training courses attended (1 to 2 pages maximum). These last factual information are filled in by the doctoral student before the meeting with the committee.

- Slides: each PhD student prepares a short presentation for the members of their committee. For example, the slides could include the following elements: academic background, rationale for the research project, strategies adopted, supervision methods, thesis timetable, main results obtained and their valorization, training courses attended, mobility, skills assessment, preparation for the post-thesis period, etc. The list of criteria in each “assessment table” can serve as a framework.

- Points of attention: in the interests of supporting the PhD student, each of them may, if they wish, rely on their CSI to develop certain items in particular (life in the laboratory, results obtained and orientation of the project, thesis timetable, preparation for the next stage of his or her career, etc.).

- Modalities and duration of the CSI meeting: The CSI meeting takes place in 3 stages:   
 - A presentation by the doctoral student (around 15/30 minutes)  
 - A time for discussion between CSI members and the doctoral student in the absence of the thesis supervisor (approx. 20 minutes).  
 - A discussion between CSI members and the doctoral supervisor in the doctoral student's absence (approx. 20 minutes).

**Roles of each member of the CSI :**

* discuss with the auditioned PhD student the items listed in the “assessment table” (one table for each PhD year, all included in this Booklet);
* use the responses to help the “referent” member fill in the “assessment table”;
* make comments and recommendations;
* give an opinion on whether or not to authorise a new doctoral registration;
* the “referent” is responsible for sending the completed/signed Booklet within 15 days:
  + Directly to the doctoral student and to the thesis direction for signature if there are no major difficulties for the smooth running of the thesis (cf p4)
  + **In the event of major difficulties identified by the CSI in the progress of the thesis, the CSI must inform the ED SVS directly by email (loudig@ipmc.cnrs.fr) of the reasons for the difficulties encountered:**
* **The quantity/quality of results provided is problematic,**
* **Conflicting relationship between the doctoral student and the thesis director(s), or with members of the team,**
* **Other…**

**PhD student data sheet**

|  |  |
| --- | --- |
| LAST NAME and first name of the PhD student : |  |
| Date (DD/MM/YYYY) of 1st registration in the program : |  |
| Nature of PhD funding(s) : |  |
| Duration (month) of funding : |  |
| In the case of a funding that is not linked to the thesis : say whether the paid employment is full-time or part-time (or give a percentage) |  |
| Host Unit/Team (precise the 2nd Unit/Team if it exists) : |  |
| University, UFR et address : |  |
| LAST NAME - first name - email of the thesis director : |  |
| LAST NAME - first name - email of the thesis co-director : |  |
| LAST NAME - first name - email of the thesis co-supervisor: |  |
| Specifications (handicap, high-level sportsperson, etc.) : |  |
| Title of the thesis : |  |

**About the Follow-up Committee**

Date of the CSI :

|  |  |  |  |
| --- | --- | --- | --- |
| **1st year** | **2nd year** | **3rd year** | **4th year (if applicable)** |
|  |  |  |  |

Composition of the CSI of (LAST NAME/first name of the interviewed PhD student) :

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **LAST NAME-First name** | **Professional status** | **Laboratory** | **University** | **Email address(es)** | **Phone n°** |
| **1st external person and « referent »** |  |  |  |  |  |  |
| **2nd external person (If applicable)** |  |  |  |  |  |  |
| **3rd external person (If applicable)** |  |  |  |  |  |  |
| **1st internal person (if applicable)** |  |  |  |  |  |  |

Is the composition of the CSI in compliance with ED recommendations ? (*this part must be filled at the 1st meeting*)

|  |
| --- |
|  |

**Assessment of the 1st year PhD meeting**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| ***Knowledge of and integration into the professional environment :*** | | | | | |  |
|  | | ***Yes*** | ***Parti-ally*** | ***No*** | ***Not assessed*** | |
| *The PhD student knows well their hosting* ***research unit*** | | ☐ | ☐ | ☐ | ☐ | |
| *The PhD student feels well integrated within their team and research unit* | | ☐ | ☐ | ☐ | ☐ | |
| *The PhD student knows about the* ***platforms*** *available to them* | | ☐ | ☐ | ☐ | ☐ | |
| *The PhD student is familiar with their ED and the doctoral functioning (organisation, management, secretariat, council, scientific and pedagogical commission, missions and measures in place for doctoral students, elected representatives on the ED council, research unit student representatives).* | | ☐ | ☐ | ☐ | ☐ | |
| *The PhD student benefits from conditions compatible with the preparation of their thesis (office in their host unit, effective payment of salary, accommodation, transport, etc.).* | | ☐ | ☐ | ☐ | ☐ | |
| *Time schedule is respected* | | ☐ | ☐ | ☐ | ☐ | |
| *The space below allows you to provide* ***additional information*** *(additional information is particularly important when an answer other than “yes” has been given to the previous questions).* | | | | | | |
| *Number of days of holiday taken to date (45 days authorised per year):* | | | | | | |
| ***Knowledge of thesis subject and progress in the research :*** | | | | | |  |
|  | | ***Yes*** | ***Parti-ally*** | ***No*** | ***Not assessed*** | |
| *The rationale for the research project, the working hypotheses, the strategies developed to respond to the hypotheses and the outlook are well understood* | | ☐ | ☐ | ☐ | ☐ | |
| ***Research progress*** *is satisfactory* | | ☐ | ☐ | ☐ | ☐ | |
| *The doctoral project seems to be within the* ***timeframe*** *initially planned for preparing the thesis* | | ☐ | ☐ | ☐ | ☐ | |
| *The space below allows you to provide* ***additional information*** | | | | | | |
| ***Training conditions :*** | | | | | |  |
|  | | ***Yes*** | ***Parti-ally*** | ***No*** | ***Not assessed*** | |
| *The* ***scientific, material and financial conditions*** *necessary for the PhD project to run correctly are in place* | | ☐ | ☐ | ☐ | ☐ | |
| *If the doctoral student is preparing his/her thesis in parallel with* ***another professional activity****, is the division of time between these various activities appropriate?* | | ☐ | ☐ | ☐ | ☐ | |
| ***Dialogue between the PhD student and supervisors*** *is satisfactory* | | ☐ | ☐ | ☐ | ☐ | |
| ***Supervision modalities*** *(frequency of meetings, availability, involvement in preparing the thesis, etc.) are appropriate* | | ☐ | ☐ | ☐ | ☐ | |
| *When* ***scientific supervision is shared****, the supervision team operates satisfactorily* | | ☐ | ☐ | ☐ | ☐ | |
| ***Do you feel motivation and determination*** *from the PhD student**to further progress with the work?* | | ☐ | ☐ | ☐ | ☐ | |
| *The space below allows you to provide* ***additional information*** | | | | | | |
| **If you have any difficulty to report** | Please send information by email to the ED (**CONFIDENTIAL**)  at the following address: [loudig@ipmc.cnrs.fr](mailto:loudig@ipmc.cnrs.fr)  Subject: CSI, reporting an identified problem | | | | | |
| ***Development of skills and preparation for the future:*** | | | | | |  |
| *Hours of* ***professional training*** *attended (mandatory 30h minimum)* | |  | | | | |
| *Hours of* ***scientific (or specific) training*** *attended (mandatory 30h minimum)* | |  | | | | |
| *Training in* ***research ethics and scientific integrity*** *has already been taken* | | Yes ☐ | | No ☐ | | |
| *Training in* ***open science*** *has already been taken* | | Yes ☐ | | No ☐ | | |
| *Indicate whether the doctoral student has benefited from* ***national and/or international mobility*** *(or whether a mobility is planned) and assess its nature, duration and added value in the preparation of the thesis.* | | | | | | |
| ***Post-thesis:*** *Indicate the PhD student's career objectives and assess their feasibility.* | | | | | | |
| ***Autonomy:*** *Assess the PhD student's autonomy in organising their research activity.* | | | | | | |
| ***Animation of the SVS ED:*** *Indicate any activity of the PhD student that contributes to the animation of the SVS doctoral school (ED) or to the valorisation of the PhD program (member of the ED council, involvement in PhD Clubs, ED days (JEDNs), PhD student/PhD association, etc.).* | | | | | | |
| ***Other:*** *Indicate any additional comments/messages that the doctoral student would like to address to the CSI and/or the ED.* | | | | | | |
| **Overall assessment** |  | | | | | |
| **Recommendations** | *Indicate any useful recommendation for the continuation/finalisation of the thesis and preparation for the post-doctorate period, intended for the PhD student, their thesis supervisor and/or the manager of their host unit.* | | | | | |
| **Feedback from 1st year PhD meeting** | ☐ The Follow-Up Committee gives a **favourable opinion** on the continuation of the PhD student's thesis and on re-registration. | ☐ Prior to the PhD student's re-registration, the Follow-Up Committee recommends an **additional meeting** between the ED SVS council and the PhD student + thesis director for the following reasons: | | | | |
| **Signature of referent committee member** | On :  Name and Signature | | | | | |
| **Comments and signature of thesis supervisor(s)** | *After reading the overall assessment and the recommendations made by the members of the CSI, the thesis supervisor(s) may provide comments and/or responses.*  On :  Name and Signature | | | | | |
| **Comments and signature of PhD student** | *After reading the overall assessment and the recommendations made by the members of the CSI, the PhD student may provide comments and/or responses.*  On :  Name and Signature | | | | | |

**Assessment of the 2nd year PhD meeting**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| ***Integration into the professional environment :*** | | | | | |  |
|  | | ***Yes*** | ***Parti-ally*** | ***No*** | ***Not assessed*** | |
| *Does the doctoral student feel comfortable in their* ***professional environment*** *(team, unit, ED, university, etc.)?* | | ☐ | ☐ | ☐ | ☐ | |
| *Indicate any significant* ***professional or personal development*** *likely to have an impact on the preparation of the thesis (sick leave, maternity/paternity leave, gap year requests, etc.).* | | | | | | |
| *Number of days of holiday taken to date (45 days authorised per year):* | | | | | | |
| ***Knowledge of thesis subject and progress in the research :*** | | | | | |  |
|  | | ***Yes*** | ***Parti-ally*** | ***No*** | ***Not assessed*** | |
| ***Research progress*** *is satisfactory* | | ☐ | ☐ | ☐ | ☐ | |
| *The doctoral project seems to be within the* ***timeframe*** *initially planned for preparing the thesis* | | ☐ | ☐ | ☐ | ☐ | |
| *If it is not the case, how many months of extension would it take to prepare the thesis so that it can be defended?* | | … months | | | | |
| *The space below allows you to provide* ***additional information*** | | | | | | |
| ***Training conditions :*** | | | | | |  |
|  | | ***Yes*** | ***Parti-ally*** | ***No*** | ***Not assessed*** | |
| *The* ***scientific, material and financial conditions*** *necessary for the PhD project to run correctly are in place* | | ☐ | ☐ | ☐ | ☐ | |
| *If the doctoral student is preparing his/her thesis in parallel with* ***another professional activity****, is the division of time between these various activities appropriate?* | | ☐ | ☐ | ☐ | ☐ | |
| ***Dialogue between the PhD student and supervisors*** *is satisfactory* | | ☐ | ☐ | ☐ | ☐ | |
| ***Supervision modalities*** *(frequency of meetings, availability, involvement in preparing the thesis, etc.) are appropriate* | | ☐ | ☐ | ☐ | ☐ | |
| *When* ***scientific supervision is shared****, the supervision team operates satisfactorily* | | ☐ | ☐ | ☐ | ☐ | |
| ***Do you feel motivation and determination*** *from the PhD student**to further progress with the work?* | | ☐ | ☐ | ☐ | ☐ | |
| *The space below allows you to provide* ***additional information*** | | | | | | |
| **If you have any difficulty to report** | Please send information by email to the ED (**CONFIDENTIAL**)  at the following address: [loudig@ipmc.cnrs.fr](mailto:loudig@ipmc.cnrs.fr)  Subject: CSI, reporting an identified problem | | | | | |
| ***Development of skills and preparation for the future:*** | | | | | |  |
| ***Valorisation of the results obtained.***  *Number of publications in international journals or patents*  *Number of oral or poster presentations in conferences and congresses* | | …… published amongst which …… as 1st author  …… submitted amongst which …… as 1st author  …… in preparation amongst which …… as 1st author  …… at national congresses  …… at international congresses | | | | |
| *If applicable: how did the PhD student and supervisor(s) work together to* ***draft and proofread*** *the written work?* | | | | | | |
| *Hours of* ***professional training*** *attended (30h minimum)* | | …… h | | | | |
| *Hours of* ***scientific (or specific) training*** *attended (30h minimum)* | | …… h | | | | |
| *Training in* ***research ethics and scientific integrity*** *has already been taken* | | Yes ☐ | | No ☐ | | |
| *Training in* ***open science*** *has already been taken* | | Yes ☐ | | No ☐ | | |
| *Indicate whether the doctoral student has benefited from* ***national and/or international mobility*** *(or whether a mobility is planned) and assess its nature, duration and added value in the preparation of the thesis.* | | | | | | |
| ***Supervision of trainees:***  *Number of trainees supervised by the PhD student*  *Number of trainees to whose supervision the PhD student was involved* | | …… M2 or equivalent  …… M1 or equivalent  …… others  …… M2 or equivalent  …… M1 or equivalent  …… others | | | | |
| *An objective concerning the* ***period of the defence*** *is defined* | | Yes ☐  month/year: ……/…… | | | No ☐ | |
| *Planning to apply for funding for a* ***4th year*** | | Yes ☐ | | No ☐ | | |
| *If yes, justify:* | | | | | | |
| *Favourable opinion for a 4th year* | | Yes ☐ | | No ☐ | | |
| ***Post-thesis:*** *Indicate the PhD student's career objectives and assess their feasibility.* | | | | | | |
| ***Autonomy:*** *Assess the PhD student's autonomy in organising their research activity.* | | | | | | |
| ***Animation of the SVS ED:*** *Indicate any activity of the PhD student that contributes to the animation of the SVS doctoral school (ED) or to the valorisation of the PhD program (member of the ED council, involvement in PhD Clubs, ED days (JEDNs), PhD student/PhD association, etc.).* | | | | | | |
| ***Thesis manuscript:*** *Indicate whether the manuscript has already been considered by the PhD student and discussed with their thesis supervisor.* | | | | | | |
| ***Other:*** *Indicate any additional comments/messages that the doctoral student would like to address to the CSI and/or the ED.* | | | | | | |
| **Overall assessment** |  | | | | | |
| **Recommendations** | *Indicate any useful recommendation for the continuation/finalisation of the thesis and preparation for the post-doctorate period, intended for the PhD student, their thesis supervisor and/or the manager of their host unit.* | | | | | |
| **Feedback from 2nd year PhD meeting** | □ The Follow-Up Committee gives a **favourable opinion** on the continuation of the PhD student's thesis and on re-registration. | □ Prior to the PhD student's re-registration, the Follow-Up Committee recommends an **additional meeting** between the ED SVS council and the PhD student + thesis director for the following reasons: | | | | |
| **Signature of referent committee member** | On :  Name and Signature | | | | | |
| **Comments and signature of thesis supervisor(s)** | *After reading the overall assessment and the recommendations made by the members of the CSI, the thesis supervisor(s) may provide comments and/or responses.*  On :  Name and Signature | | | | | |
| **Comments and signature of PhD student** | *After reading the overall assessment and the recommendations made by the members of the CSI, the PhD student may provide comments and/or responses.*  On :  Name and Signature | | | | | |

**Assessment of the 3rd year PhD meeting**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| ***Integration into the professional environment :*** | | | | | | |
|  | | ***Yes*** | ***Partia-lly*** | ***No*** | | ***Not***  ***assessed*** |
| *Does the doctoral student feel comfortable in their* ***professional environment*** *(team, unit, ED, university, etc.)?* | | ☐ | ☐ | ☐ | | ☐ |
| *Indicate any new significant* ***professional or personal development*** *likely to have an impact on the preparation of the thesis (sick leave, maternity/paternity leave, gap year requests, etc.).* | | | | | | |
| *Number of days of holiday taken to date (45 days authorised per year):* | | | | | | |
| ***Knowledge of thesis subject and progress in the research :*** | | | | | | |
|  | | ***Yes*** | ***Partia-lly*** | ***No*** | | ***Not***  ***assessed*** |
| ***Research progress*** *is satisfactory* | | ☐ | ☐ | ☐ | | ☐ |
| *The doctoral project seems to be within the* ***timeframe*** *initially planned for preparing the thesis* | | ☐ | ☐ | ☐ | | ☐ |
| *If it is not the case, how many months of extension would it take to prepare the thesis so that it can be defended?* | | … months | | | | |
| *The space below allows you to provide* ***additional information*** | | | | | | |
| ***Training conditions :*** | | | | | | |
|  | | ***Yes*** | ***Partia-lly*** | ***No*** | | ***Not***  ***assessed*** |
| *The* ***scientific, material and financial conditions*** *necessary for the PhD project to run correctly are in place* | | ☐ | ☐ | ☐ | | ☐ |
| *If the doctoral student is preparing his/her thesis in parallel with* ***another professional activity****, is the division of time between these various activities appropriate?* | | ☐ | ☐ | ☐ | | ☐ |
| ***Dialogue between the PhD student and supervisors*** *is satisfactory* | | ☐ | ☐ | ☐ | | ☐ |
| ***Supervision modalities*** *(frequency of meetings, availability, involvement in preparing the thesis, etc.) are appropriate* | | ☐ | ☐ | ☐ | | ☐ |
| *When* ***scientific supervision is shared****, the supervision team operates satisfactorily* | | ☐ | ☐ | ☐ | | ☐ |
| ***Do you feel motivation and determination*** *from the PhD student**to further progress with the work?* | | ☐ | ☐ | ☐ | | ☐ |
| *The space below allows you to provide* ***additional information*** | | | | | | |
| **If you have any difficulty to report** | Please send information by email to the ED (**CONFIDENTIAL**)  at the following address: [loudig@ipmc.cnrs.fr](mailto:loudig@ipmc.cnrs.fr)  Subject: CSI, reporting an identified problem | | | | | |
| ***Development of skills and preparation for the future:*** | | | | | | |
| ***Valorisation of the results obtained.***  *Number of publications in international journals or patents*  *Number of oral or poster presentations in conferences and congresses* | | …… published amongst which …… as 1st author  …… submitted amongst which …… as 1st author  …… in preparation amongst which …… as 1st author  …… at national congresses  …… at international congresses | | | | |
| *If applicable: how did the PhD student and supervisor(s) work together to* ***draft and proofread*** *the written work?* | | | | | | |
| *Hours of* ***professional training*** *attended (30h minimum)* | | …… h | | | | |
| *Hours of* ***scientific (or specific) training*** *attended (30h minimum)* | | …… h | | | | |
| *Training in* ***research ethics and scientific integrity*** *has been taken* | | Yes ☐ | | No ☐ | | |
| *Training in* ***open science*** *has already been taken* | | Yes ☐ | | No ☐ | | |
| *Indicate whether the doctoral student has benefited from* ***national and/or international mobility*** *(or whether a mobility is planned) and assess its nature, duration and added value in the preparation of the thesis.* | | | | | | |
| ***Supervision of trainees:***  *Number of trainees supervised by the PhD student*  *Number of trainees to whose supervision the PhD student was involved* | | …… M2 or equivalent  …… M1 or equivalent  …… others  …… M2 or equivalent  …… M1 or equivalent  …… others | | | | |
| ***Post-thesis:*** *Indicate the PhD student's career objectives and assess their feasibility.* | | | | | | |
| ***Autonomy:*** *Assess the PhD student's autonomy in organising their research activity.* | | | | | | |
| ***Animation of the SVS ED:*** *Indicate any activity of the PhD student that contributes to the animation of the SVS doctoral school (ED) or to the valorisation of the PhD program (member of the ED council, involvement in PhD Clubs, ED days (JEDNs), PhD student/PhD association, etc.).* | | | | | | |
| ***Thesis manuscript:*** *Indicate whether the manuscript has already been considered by the PhD student and discussed with their thesis supervisor.* | | | | | | |
| *An objective concerning the* ***period of the defence*** *is defined* | | Yes ☐  month/year: ……/…… | | | No ☐ | |
| *If you wish to re-enrol in a 4th year, what funding is planned for the next academic year (source, amount)?* | | | | | | |
| ***Other:*** *Indicate any additional comments/messages that the doctoral student would like to address to the CSI and/or the ED.* | | | | | | |
| **Overall assessment** |  | | | | | |
| **Recommendations** | *Indicate any useful recommendation for the continuation/finalisation of the thesis and preparation for the post-doctorate period, intended for the PhD student, their thesis supervisor and/or the manager of their host unit.* | | | | | |
| **Feedback from 3rd year PhD meeting** | □ The Follow-Up Committee gives a **favourable opinion** on the continuation of the PhD student's thesis and on re-registration.  □ The Follow-Up Committee issues a favourable opinion on the pursuit of the doctoral student's thesis, leading either to the defence or to re-registration. | □ Prior to the PhD student's re-registration, the Follow-Up Committee recommends an **additional meeting** between the ED SVS council and the PhD student + thesis director for the following reasons: | | | | |
| **Signature of referent committee member** | On :  Name and Signature | | | | | |
| **Comments and signature of thesis supervisor(s)** | *After reading the overall assessment and the recommendations made by the members of the CSI, the thesis supervisor(s) may provide comments and/or responses.*  On :  Name and Signature | | | | | |
| **Comments and signature of PhD student** | *After reading the overall assessment and the recommendations made by the members of the CSI, the PhD student may provide comments and/or responses.*  On :  Name and Signature | | | | | |